

KING'S SPRING ELECTION
Referendum Package
Information Sheet

IMPORTANT DATES:

January 30th, 2017: Nomination Period Opens
February 3rd, 2017: Nomination Period Close, 7:59 PM.
February 4th, 2017: Referendum Candidates Meeting, 3 PM, Frazee Room
February 13th, 2017: Election Speeches and Referenda Q&A in the
Wardroom, 6:30 PM.
February 14th, 2017: End of Campaigning at 11:59 PM
February 15th, 2017: First Day of Voting (9:00 am – 7:00 pm)
February 16th, 2017: Last Day of Voting (9:00am – 7:00 pm)

Forms to be completed:

Part 1: Candidate Information
Part 2: Declaration of the Consent to Nomination
Part 3: Candidate Declaration Regarding Election Rules
Part 4: Electoral Nomination
Poster Location List

**ALL FORMS MUST BE AND SUBMITTED TO CRO
HANNAH MACDOUGALL IN PERSON OR IN THE KSU
MAIL SLOT.**

Questions or concerns? Please contact Hannah MacDougall, Chief
Returning Officer at cro@ksu.ca

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IMPORTANT DATES

Monday January 30	Nominations open
Friday February 3rd	Nominations close at 7:59pm
Saturday February 4	Referenda Rules and Regulations Meeting, 3:00pm, Frazee Room
Monday February 13	Candidate speeches and Q&A, 6:30pm
Tuesday February 14	Campaigning ends at 11:59pm
Wednesday February 15	First day of voting, 9:00am-7:00pm
Thursday February 16	Last day of voting, 9:00am-7:00pm

FORMS TO BE COMPLETED AND RETURNED

1. Official Nomination Form (3 pages)
Submit by Friday February 3 at 7:59pm
2. Material List
Submit by Tuesday February 14 at 11:59pm

ALL FORMS MUST BE SUBMITTED TO CRO HANNAH MACDOUGALL.
FORMS MAY BE SUBMITTED IN PERSON OR TO THE KSU MAIL SLOT.

CONTACT INFORMATION

All questions and concerns can be directed to:

Hannah MacDougall
Chief Returning Officer
cro@ksu.ca • 902-240-2488

Additional elections information, as well as the full King's Students' Union Elections Procedure and Bylaws, can be found online at ksu.ca and in print in the KSU office.

Appeals may be made in writing to the Chair of the Union, Charlotte Sullivan, at chair@ksu.ca.

OFFICIAL REFERENDA RULES AND GUIDELINES

These rules and guidelines are set out in accordance with those specified in Appendix A of the Bylaws of the King's Students' Union. **Read these rules carefully, and keep them for future reference.** *Failure to comply with these rules may result in disqualification from the election.*

All candidates representing the Yes/No Campaigns must be current students at the University of King's College (KSU Bylaws)

Nominations will open on **Monday January 30, 2017**, and will remain open until **Friday February 3, 2017, at 7:59pm**. The Materials List must be submitted to the Chief Returning Officer by **Tuesday February 14, 2014, at 11:59pm**. Each campaign must have an official representative, and a list of all campaign volunteers must be provided to the Chief Returning Officer by **Friday, February 3, 2017 at 7:59pm**.

Speeches and Q&A will take place in the Wardroom on **Monday February 13, 2017 at 6:30pm**. Candidates must indicate on the Official Nomination Form whether this time is suitable for them. Each team of Yes/No campaign volunteers must choose one member to speak to their position. Directors of the organization (executives, board members) may not speak on behalf of their organization's team. The name of the speaker must be provided to the CRO no later than **Monday, February 13, 2016 at 6:00pm**.

An all-candidates meeting will be held on **Saturday February 4 at 3:00 pm**, in a location on campus that will be disclosed to all candidate at the end of the nomination period. This is a mandatory meeting and if a team member is unable to attend, they must send their regrets in writing to the Chief Returning Officer no later than **Saturday, February 4 at 1:30 pm**. If team members are unable to attend they must be aware of all election policy, as any violation of this policy will result in a strike, regardless of their absence at this meeting.

Team members may begin campaigning upon submission of their completed nomination form. Forms may be submitted to:

- The Chief Returning Officer, in person; or
- The KSU Mail Slot.

Candidates are responsible for ensuring that their nomination forms have been properly received by the close of nominations.

Third-party campaigns on behalf of nominated candidates are prohibited. Candidates may not request or encourage third party campaigning on their behalf. (KSU Elections Procedure, A.7)

All campaigning must cease by **11:59pm on Tuesday February 14** (KSU Elections Procedure, A.9). This includes the presence of posters in public places, the existence of any online materials (including pages, groups, posts and comments on Facebook, live Twitter accounts or any other social media platforms).

Candidates will spend no more than twenty-five dollars (\$25.00) on their campaign. Each candidate will provide a detailed expense report to the Chief Returning Officer, regardless of the amount that they spent, by the close of open and obvious campaigning. (KSU Elections Procedure, A.17, A.18)

Candidates will be given access to the KSU photocopier to make no more than 75 posters. These photocopies will not be included in their expense report. Candidates will be responsible for listing the number of copies made, and the date that they were made, on the sheet provided in the KSU office. (KSU Elections Procedure, A.19)

If any candidate breaks any of the rules laid out in the KSU Elections Procedure, the Elections Committee will hold an immediate vote on strikes and penalties. Elections committee will award strikes to any candidate found to be in breach of these Election Procedures. Notice of all strikes will be posted near the polling station and on Union social media pages immediately after they are awarded. Candidates will be further notified of all strikes awarded to them by email. Candidates who receive three (3) strikes will immediately be disqualified. Strikes will be awarded on the following basis:

- i. One (1) strike will be awarded as a result of minimal or accidental breaches of Election Procedures. This may include but is not limited to single posters or online posts left up past the campaign deadline.
- ii. Two (2) strikes will be awarded for severe or purposeful breaches of Election Procedures. This may include but is not limited to multiple or large numbers of posters or online posts left up past the campaign deadline or failure to attend the candidate's meeting.
- iii. Three (3) strikes will be awarded for malicious or ethical breaches of Election Procedures. This may include but is not limited to failing to rectify prior violations, attempts to tamper with the electoral system, or bribery. (KSU Elections Procedure, A. 20).

The Elections Committee will solicit campaign platforms of roughly 300 words from each team, to be posted around the King's campus and at the polls (KSU Elections Procedure, A. 24). Candidates submitting platforms must do so by email, to the Chief Returning Officer (cro@ksu.ca), **Tuesday February 14 at 11:59pm.**

Votes will not be counted unless the total number of ballots meets or exceeds 25% of the eligible voters for a given constituency (KSU Elections Procedure, A.28).

Candidates have the right to appoint a scrutineer who will be present at the count. The scrutineer shall not be a candidate in the election. Candidates wishing to appoint a scrutineer must indicate their choice to the Chief Returning Officer before the close of voting (KSU Elections Procedure, A.38).

Candidates may appeal the results of a disqualification vote of the Elections Committee. Appeals must be made to the Chair of the Union, in writing, within 24 hours of the notice of

disqualification or the release of unofficial election results. The Chair shall rule within 48 hours, and their decision is final (KSU Elections Procedure, A.46).

Elections will be held from 9:00am to 7:00pm on Wednesday, February 15th and Thursday, February 16th, 2017, outside of Prince Hall.



**SPRING ELECTIONS 2017
OFFICIAL NOMINATION FORM
REFERENDUM 2017**

PART 1 – CANDIDATE INFORMATION

Name:

Position solicited (For or Against):

Email:

Phone number (must be a cell phone):

PART 2 – DECLARATION OF CANDIDATE CONSENTING TO NOMINATION

I, the undersigned, nominee in these nomination papers, do solemnly affirm that:

1. Having a full understanding of the duties and obligations incumbent upon my solicited position, I consent to the nomination;

Signature of official representative

Student number

Date

PART 3 – CANDIDATE DECLARATION REGARDING ELECTION RULES

Name:

I have read the KSU Elections Procedure in its entirety.

I have read all the information provided by the Chief Returning Officer, including the guidelines for online material.

I understand that ALL print publicity materials used in my campaign must be removed by 11:59pm on Tuesday, February 14, 2017.

I understand that ALL electronic campaign materials must not be updated or posted on after 11:59pm on Tuesday, February 14th, 2017.

I understand that I must close the posting abilities on all of my campaigning websites and pages by 11:59pm on Tuesday, February 14, 2017.

I understand that all election-related materials that I am my responsibility.

I understand that I can be disqualified if my budget or my poster list is not in on time and/or if I overspend on my budget limit.

I understand that strikes can be issues or I can be disqualified if any of my election-related material that was not reported missing on my poster list is found up after 11:59pm on Tuesday, February 14th, 2017.

I have received the list of deadlines associated with the campaign period.

I have read and understood the Elections Committee Guidelines Concerning Online Campaign Materials, and I also understand that I can be disqualified if these guidelines are breached.

I AM / AM NOT available on February 13th, 2017 at 6:30 PM for speeches (circle one).

I understand that I must attend the candidates meeting on Saturday February 4th 2017 at 3:00 PM or must schedule a separate meeting with the CRO. I understand that any team members unable to attend must send regrets to the CRO no later than Saturday, February 4th 2017 at 1:30 PM.

I AM / AM NOT available on February 4th, 2017 at 3:00 PM for the candidates meeting (circle one).

Signature of Official Representative

Student number

Date

PART 4 – TEAM MEMBERS

	Name of Team Member (For/Against)	Student number
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

